



Upper Greenwood Lake PTA

Meeting Minutes

9/15/22



Call Meeting to Order 7:06PM

EXECUTIVE BOARD REPORT

Marcia Kershaw, President

Thank you to everyone for coming! This is a huge turnout and Marcia's first meeting as President. Thank you everyone for coming out, we are all busy, we all have kids at home and thank you for your support. Thank you to all summer volunteers who came to the school to work on the garden, clean up, and decorate. We appreciate the help.

TREASURER'S REPORT

Joanna Piotrowski, Treasurer

A copy of the proposed budget was provided to members in attendance to review, ask questions and discuss any changes, if needed. A vote was taken at the end of the meeting and the proposed budget passed.

Note: After the budget is approved, the only way to amend is by discussion and vote by the PTA Members.

4 Family Fun Nights are included in the budget, including:

9/23/22 - Family Movie Night (\$75 in budget) - Sing 2

9/24/22 - Pocketbook Bingo (\$2,500 in budget)

Seats are still available. About 60 tickets have sold, 100 would be ideal.

10/21/22 - Spooktacular (\$150 budget)

Concession stand will be a 5th grade fundraiser to sell hot cocoa, walking tacos, etc.

12/3/22 - Winterfest (\$200 in budget)

This is our biggest event of the year. There will be food trucks, vendors, Santa/Grinch pictures, activities for the kids, etc. The Empanada Truck has been booked.

PRINCIPAL'S REPORT

Dr. Matlosz, Principal

Welcome everyone! Best of luck at back to school night. It will be weird. It is not a traditional evening.

9/16/22 - 5th grade safety inductions will take with Mr. Brophy. The new Safetys will receive their belts and start their patrol on Monday, 9/23.

Clubs start in October! Clubs will be part of the Board of Ed Agenda for the next meeting. Shout out to the UGL PTA for providing free clubs.

Scooterfootball will be free this year thank to the Tricy Tray.

Thank you to all volunteers. The UGL garden project and media center look amazing. We have the most beautiful garden in town and the media center looks like a Starbucks.

9/21/22 - Pinwheels for Peace (Mrs. Pires). This is an event where the children make pinwheels and decorate the school with them to recognize world peace.

9/22/22 - Back to School Night. Heads up, parking is limited. Try to get here by 6:40 to park in our parking lot. You can also park on the basketball court and along Henry Road. Please do not block any driveways or park in anyone's lawn. Please enter the Red Carpet Raffle to win a VIP Parking spot to all school events, including Back to School Night!

LinkIt assessments will take place later this month. This is a benchmark assessment test for grades 2 - 5. These tests are important and help the teacher's gauge students' strengths and weaknesses through instant data.

10/11/22-10/14/22 - Start Strong Assessment for grades 5 & 5 - This is another benchmark assessment to provide data to the state and district. They take about 45-60 minutes to complete.

10/5/22 - School is closed

10/10/22 - Early dismissal for professional development

UGL will once again be applying for the National School of Character award. Please look out for the survey. We need staff, student and parent participation to earn this award.

It has been a weird year with discussions of closing Westbrook. UGL is safe. This is the last year district wide with all schools open. Dr. Matlosz has spoken to the UGL staff and said to not let it get to them. UGL has gone big in prior years and we will continue doing that to provide the best education and prepare the students for Macopin and beyond. We will do the best we can to keep moving forward.

TEACHER LIAISON

Ms. Pappas, Teacher

Teacher liaisons are Ms. Pappas and Mrs. Schenk, who could not attend tonight due to back to school night. Ms. Pappas advised members to reach out with any questions.

COMMITTEE REPORTS/UPDATES

ASSEMBLIES

Tara Ariola

Prismatic is returning. This is a favorite among staff and students and it has been requested to have them come back. There are going to be a lot of good ones this year.

CLOTHING DRIVE

Kim McLaud & Kathleen Cardona

Date to be determined. Volunteers will be needed for that day to load the truck, which usually takes about 30 minutes.

CLUBS

Because of our very successful tricky tray, all clubs will be paid for the by the PTA this year.

DINE TO DONATE

Natalie Easter & Whitney Seidner

We are hoping to host one beginning in October and possibly monthly or every other month. A restaurant has not been chosen yet. Dine to Donate events are coordinated with a local restaurant. Basically a date is chosen, families buy their food on that date, and the restaurant gives back a % of the proceeds. This has been done with Franks, Sit and Chat, Suzy's, Utopia, Luc's Fajita Hut, Take-n-Thai, DeMarco's. It doesn't hurt to ask any local restaurant if they participate in dine and donate.

5TH GRADE COMMITTEE

Kristine Ralick, Joanna Piotrowski, Alicia

Schenk, Tara Ariola and Kathy Broncato

We are waiting on Tanya from the UGL Clubhouse to confirm a date for the end of year party. We are looking at June 2nd or 16th. It will be a Friday in June but not June 9th because that is field day. We are also looking at the YMCA.

Trunk or treat will be open to anyone who wants to make a trunk.

Red Carpet Parking raffle winner will be drawn the day before Back to School Night. The winner will get a premier parking space for any PTA sponsored event. Check or cash is accepted. The Kindergarten teacher has a box in her classroom where she collects everything parents send in from home so the check or money will not get lost if you send it to school with your child.

*If sending in a check please send one check per fundraiser! Do not combine for multiple fundraisers as the checks have to be allocated separately.

*UGL PTA has set up a Venmo account. If sending money with Venmo please include in the note what the payment is for, your child's name and their teacher. The venmo account name is UGLPTA and the picture is the bear paw.

FUNDRAISERS

MEMBERSHIP

Melissa Hartig, Membership Director

Marcia Kershaw reports that we currently have 61 members! Membership is available at www.uglpta.org. Hard copies of the forms are also available. Payment for membership can be made online or with a check made out to UGLPTA. Anyone who signs up prior to or at Back to School Night new week will be entered into a drawing for a \$25 ShopRite gift card!

SCHOOL PICTURES

Marcia Kershaw, President

School picture day was last Friday. It was very successful and everyone looked great! Thank you to the moms who were able to come help make sure one's hair was out of place.

Retakes are scheduled for 11/18/22 for anyone who missed it or wants to try again.

SCHOOL SUPPLY KITS

Stephanie Macaluso

All items were delivered to your child's classroom and either left on their desk or in their desk. Thank you to everyone who participated.

SCHOLASTIC BOOK FAIR Brancato

Kristy FLorey, Joanna Piotrowski & Kathie

This year's book fair is 10/10/22-10/14/22. We will have a late night on 10/12/22 from 6-8pm.

This year for the first time ever Scholastic is charging tax that we will have to figure in to our sales. They have gone from a non-profit organization to a corporation. We are not tax exempt as the children are buying the books. If you are paying by check, you can send in a check made out to the UGL PTA leaving the dollar amount blank and the volunteers will fill in the check for you. Please send in a note with the max dollar amount your child is allowed to spend. You can also send in cash. Please mention this on your class facebook page.

One School One Book will be paid for with Scholastic dollars and that will also be taxed. A book has not been selected yet.

SHOPRITE GIFT CARDS - monthly

Alyssia Arnau

September orders were due on the 14th
Next sale deadline is 10/14/22

You buy gift cards at face value, we buy them in bulk and the school gets 5% back.

SPIRIT WEAR

PTA Board

Zip-sweatshirts, t-shirts, water bottles, pencil cases, drawstring bags, car magnets will be available to purchase at Back to School Night and any time needed until we run out. Melissa put up a Spirit Wear store on our facebook members page. Please feel free to comment/message her with what you'd like to purchase and the board will be sure to get you your items in a timely manner. We have a lot of stuff! Items do run big.

POCKETBOOK BINGO

We are hosting Pocketbook Bingo next Saturday, September 24th at Queen of Peace. Tickets are on sale. If you are interested in attending or volunteering, email uglbingo@gmail.com or reach out to Selena Pyne, Joanna Piotrowski or Marcia Kershaw.

SAVE AROUND BOOKS

Laurie Bush

Coupon books are sold for \$25. The sale runs about 3 weeks.
If purchased in cash you get 50% off. If purchased online you get 40% off.
The book will be sent home with your child. If you do not want to purchase it, send it back to school. If you purchase one, keep the one that is sent home. If you purchase more than one, keep the one that was sent home and the balance will be sent home.

SPOOKTACULAR

The date was chosen as 10/21/22 as it does not coincide with any other school or town events. Event includes trunk or treat (open to the public), haunted hallway (only 10 5th graders are needed for the hallway at a time. If more volunteer we will have to rotate them.), 5th grade concession stand (volunteers are needed).

AMAZON SMILE

Valerie Helander

It's easy! Go to [amazonsmile.com](https://www.amazon.com/amazonsmile) and register your Amazon account. Select UGL PTA as your charity. As you place Amazon orders a % will get kicked back to the school for fundraising. Your Amazon account history will show how much was given back to the school on your behalf.

BOXTOPS

Boxtops is now an App! You do not need to clip and send in the boxtops. Just download the App on your phone and select Upper Greenwood Lake Elementary as your school. After you shop, scan your receipts and the App will credit the school's account accordingly.

CHAIRS NEEDED

There are still items on the calendar for this school year that need volunteers to chair (plan, organize, execute). The entire board is always happy to help with any questions or concerns from any chairs or volunteers! You won't just be left on your own! The activities we need help with are:

Cookie Dough Sale: November
Valentine's Day Grams: Late January
Adult Trivia Night: April
Best Guy: May
Best Gal: May

OTHER BUSINESS

HALLOWEEN - CLASS PARTIES & PARADE

Will be held on 10/31/22.

FLYERS

Flyers for upcoming events, fundraisers, etc. should be submitted in PDF format to Marcia first. Please try to use the UGL bear paws. Melissa created a template and shared it on the PTA members facebook page.

RECEIPTS

The PTA will no longer be accepting receipts for reimbursement via email. You will need to submit either the original or a photocopy of the original. The receipt can be sent to school with your child in an envelope directed to the Treasurer. We can no longer print them for you.

SCHOOL STORE

The first school store is scheduled for 10/7/22.

HIGH - 5s

High-5 flyers were sent home. They are due by 9/22 and will also be sold at Back to School Night. You can purchase a smencil or a UGL keychain for your child which will be attached to your note to your child and given to them the day after back to school night. The keychain was not mentioned on the flyer but it is available. Don't forget to write the note!

TRICKY TRAY

There will not be a tricky tray event this year. It is extremely time consuming to plan a tricky tray so this is an event that will be held every other year. Pocketbook bingo is our big event for the year.

BEACHTOWEL BINGO

This is a 5th grade planned event. It is up to them if there will be a beachtowel bingo this year.

CLASS PARENTS

We are going back to the traditional method of selecting class parents. There will be 2 per class and an alternate. Kindergarten will be considered for an additional class parent as it's a large class and the little kids need help. An additional parent will also be considered for 2nd grade due to the size of the class. To sign up as class parent you need to fill out the form. Parents who have never been a class parent before will be selected first. If there are a lot of volunteers for one class, names will be drawn from a hat. If you have more than one child, you can volunteer for each class and the board will assign you where needed.

WMPA Meeting

WMPA (West Milford Parents Association) is an association of parents, PTA boards, etc. from all of the elementary schools, Macopin and the High School where they get together to discuss news, events and topics that need to be brought to the Board of Education's attention. A meeting was held on 9/15/22. Topics include:

- WM Municipal Alliance is looking for a PTA representative to sit in on meetings as parent representation. If interested please reach out to Debbie O'Brien with questions.
- WMPA is looking to unite all of the West Milford schools as a district instead of individual schools by all using the same school colors - black and gold - to represent the students all as Junior Highlanders. All of the elementary schools gave the incoming Kindergarteners black and gold Junior Highlanders shirts except for UGL and West Brook. We gave out blue and white UGL shirts.
 - Black and Gold spirit wear is available at local stores including Walgreens. If this change is implemented it will affect our Spirit Wear profits.

SPRING TALENT SHOW (3rd, 4th and 5th grades)

Let's bring it back! It's been a few years since UGL has had a Spring Talent Show. A chairperson is needed.

LITTLE BITES

Little Bites will give money back for each empty Little Bites bag that is sent in. We are putting a box in the APR to collect the bags.

MEETING SETUP

The PTA was happy with the new U-shaped table layout however it was hard to hear.

FUTURE PTA MEETINGS

Save the date! The next PTA meeting will be held on 10/6/22 at 7pm in the APR.

Meeting adjourned at 7:56PM

ATTENDANCE

PTA Members:

Stephanie Macaluso
Kristy Florey
Kathleen Cardona
Laurie Bush
Dana McCarthy
Sylvia Thompson
Cory Garcepe
Michele Denistran
Ettiene Rickels
Heidi Becker
Marta Nowak
Sherryl Andaya
Sherry Zbrzeski
Doreen Raymond
Laura Casbar
Charlotte Cruz
Lisette Pietrykoski
Amy Koblyn
Kore Bilenski
Kathie Brancato
Frances Bough
Kayla Freeland
Natalie Easter
Whitney Seidner
Melissa Giannantonio
Chrystle Koster

District:

Dr. Greg Matlosz, Principal
Charlene Pappas, Teacher Liaison

PTA Board:

Marcia Kershaw, President
Selena Pyne, Vice President
Joanna Piotrowski, Treasurer
Danielle Grayson, Corresponding Secretary
Melissa Vitale-Humphrey, Social Media Director
Valerie Helander, Fundraising Liaison
Karen Lizotte, Recording Secretary